

To: Councillors John Andreotti, Liz Faulkner, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne (Chair): You are summoned to attend this Parish Council meeting to transact the following business:

## Ordinary Parish Council Meeting

Monday 13<sup>th</sup> January 2025 at 8pm in High Wych Memorial Hall

*Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.*



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 7<sup>th</sup> January 2025

## AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

**25.001 To receive and accept apologies for absence**

**25.002 Declarations of Interest and dispensations**

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

**25.003 To approve Minutes**

1. Ordinary Parish Council Meeting, 13<sup>th</sup> November 2024

*To consider suspending the Meeting for Public Comments*

**25.004 To consider co-opting to fill the casual vacancy following the resignation of Cllr Dave Smith, and any other related matters**

**25.005 Chairman's Announcements**

**25.006 Neighbourhood Police crime report**

**25.007 County and District Councillors' reports**

**25.008 Planning**

**1. New Planning Applications received**

NONE		
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**2. Decision Notices (for information only): See APPENDIX A below**

**3. Other planning matters:**

1. To consider any late planning applications and other planning matters
  1. To note: Places for People invitation to Community Working Group session on the Village 1 Masterplan, Thursday 30th January, 18:00 - 20:30, Eastwick & Gilston Village Hall

**25.009 Finance**

1. To receive cashbook accounts at 31<sup>st</sup> December 2024
2. To approve bank reconciliation at 31<sup>st</sup> December 2024
3. Performance against budget as at 31<sup>st</sup> December 2024
4. To approve payments for 13<sup>th</sup> January
5. To consider finalising the budget and precept for 2025/26

**25.010 1. Highways**

1. Overgrown hedges:
  1. MOG Bakers Lane hedge: update
  2. Other overgrown hedges impeding footways
2. Update: Potholes High Wych Lane
3. **1a** Slough Road closure notice
  - 1b** West Road closure notice
4. Any other issues

**2. Footpaths and Public Rights of Way**

1. Modification Order for footpath near Broadfields: update
2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.
3. Any other issues

**3. Other Parish Matters**

1. High Wych Memorial Hall and car park:
  1. To consider any issues
  2. Update: tree cutting car park and Allen's Green
2. Bus shelter: Litter bin update
3. Update: refurbishment of notice boards
4. Update: Planting of a memorial tree on Allen's Green village green
5. Report on Gilston Garden Village Meeting Wednesday 27th Nov (Clrs J Jackson & L Faulkner)
6. Update: Coffee shop
7. High Wych Christmas tree

**25.011 1. Playing fields and buildings**

**1. Harlow Theatre Company**

1. Update: Replacing the old tin shed with a shipping container or new shed.
2. Update: HTC payment of outstanding invoices 2023 and 2024

**2. Play area**

1. Update: purchase of two new gates into the field

**2. Allotments :**

1. To receive report
2. Water meter unreadable

**25.12 Correspondence:** To note correspondence received (*for information only, unless indicated*)

- HCC Slough Road closure notice
- HCC West Road closure notice
- Places for people: Invitation to CWG session on the Village 1 Masterplan, 30<sup>th</sup> Jan (25.008.3.1.1)

**25.013 Late items and other items for inclusion on future agendas**

1. To note items received too late for inclusion on this agenda
2. To receive any other items for future agendas

**25.014 Date and venue of next Parish Council Meetings**

1. Calendar of meetings 2025 – Draft for approval
2. 8pm, Wednesday 12<sup>th</sup> March at Allen's Green Village Hall TBC

**APPENDIX Agenda item 25.008.2**

Planning Decision Notices (as at 6<sup>th</sup> January, for information only)

3/24/1798/HH 3/24/1799/LBC	Tharbies Farmhouse: Single storey side extension	GRANTED
3/24/1942/LBC	Crumps Farm: Reinstatement of window to east elevation	GRANTED
3/24/2183/LBC	The Old Church, Slough Road. Convert into 2-bed dwelling.	Awaited
3/24/1957/FUL	Crumps Farm: Change of land use, agricultural to residential retrospective	Awaited
3/24/0291/FUL	Field off Blounts Lane: Create access for farm machinery	Awaited